

Office of the
MANIPUR RENEWABLE ENERGY DEVELOPMENT AGENCY (MANIREDA)

(An Autonomous Govt. Institute under the Power Department)

2nd Floor, South Block, Secured Office Complex, Near 2nd M.R. Gate, Imphal-Dimapur Road, Imphal-795001

No.62/98/2017/RT/Pvt.-II/MANIREDA:

Dated:10th Nov., 2017

To,

All the empanelled Channel Partners

Subject: Instructions for implementation of Grid Connected Rooftop Solar Power Plants in Private residential/ Institutional /Health sectors registered under Societies Registration Act and commercial sectors in Manipur – Second Phase.

Dear Sir,

In continuation to this office order for empanelment of Channel Partners dated 13th Oct., 2017 and 27th Oct., 2017 for implementation of grid connected rooftop systems in Private residential/ Institutional /Health sectors registered under Societies Registration Act and commercial sectors in Manipur (Second phase) vide EO no. 4/SPP/RT/MANIREDA/2017-18, dtd. 19th August 2017, instructions to be followed by the channel partners during installation of the grid connected solar power plants are given as follows:

1. The validity for empanelment of the firms is for one year from the date of empanelment of channel partners / till the change in existing benchmark cost of GCRT by MNRE, whichever is earlier.
2. Selection of the firm shall be done by the promoter/beneficiary on their preference.
3. All firms are to achieve minimum of 30 kWp each for implementation within three months of empanelment, failing which, the firms shall lead to de-empanelment as channel partner from MANIREDA.
4. All firms should submit the list of promoters/beneficiaries to be installed to MANIREDA, minimum of 3(three) days ahead of installation either in hard or soft copy through mail with the following details
 - Name of the consumer, address, capacity of the plant, phone no. etc.
 - Serial Nos. of the solar modules, Make, capacity, Nos. etc.
 - Serial Nos. of Inverters, Make, capacity, Nos. etc.
 - Balance of Systems etc.

without which MANIREDA shall not entertain as beneficiaries of grid connected rooftop solar power plants. Any change in panels / inverters etc. should be informed to MANIREDA in time or else after post installation verification, if the materials are found different, the firm shall be de-empanelled without any notice.

5. Similarly, information should be given to the authority of MSPDCL about the particulars of the consumers three days prior to integration to grid with a copy to MANIREDA.
6. Any change of capacity / installation site etc. should be well informed to MANIREDA ahead, for it requires to newly preparing the PPA documents before installation, failing which, the subsidy for the consumers shall not be released.
7. Memorandum of Agreement should be signed in between the firm and the consumer. A draft copy is placed on the website www.manireda.com.
8. The proposed projects shall be commissioned as per the technical specifications given at Annexure. Any shortcomings will lead to cancellation of subsidy in full or part as decided by MANIREDA. Competent Authority's decision will be final and binding on the MANIREDA empanelled Channel partners.
9. Three copies of Project Completion Report(PCR) should be submitted to MANIREDA both in hard and soft copies alongwith photographs (**in Photopaper**) of each part of the power plant without which, PCR shall be treated as incomplete.
10. For any queries / clarifications, please visit www.manireda.com under Grid Connected Solar Rooftop.

Sd/-

(L. Manglem Singh)
Director, MANIREDA

Copy to:

1. A.C.O. for uploading in MANIREDA website.